

**TOWN OF MÉTIS-SUR-MER  
PROVINCE OF QUEBEC**

**EXTRAORDINARY BOARD MEETING  
HELD ON JULY 24, 2023**

**MINUTES of the** Special Meeting of the Council of the Town of Métis-sur-Mer held on Monday, July 24, 2023 at 7:00 p.m.

Present are Councillors Alexandre Tanguay, Carmen Migneault, Simon Brochu, Christopher Astle and Raynald Banville, forming a quorum under the chairmanship of Mayor Jean-Pierre Pelletier.

Also present: Mr. Stéphane Marcheterre, Director General and Clerk-Treasurer.

**1. Opening of the meeting.**

**OPENING OF THE MEETING**  
**RESOLUTION #23-07-119**

It is proposed by Councillor Raynald Banville and unanimously resolved that the meeting of the Council of the Town of Métis-sur-Mer be called to order at 7:00 p.m.

**2. Reading and adoption of the agenda.**

**RESOLUTION #23-07-120**  
**READING AND ADOPTION OF THE AGENDA.**

It is proposed by Councillor Carmen Migneault and unanimously resolved to adopt the following agenda for the meeting:

1. Opening and attendance.
2. Reading and adoption of the agenda.
3. Awarding of the contract to repair Rousseau Street.
4. Mandate a laboratory to analyze soils and materials for the Rousseau Street project.
5. Mandate a firm to supervise the work on Rousseau Street.
6. Question period.
7. Meeting adjourned.

**RESOLUTION #23-07-121**  
**ROUSSEAU STREET REHABILITATION CONTRACT AWARDED**

**WHEREAS** the Town has proceeded with the opening of tenders for the "**Rousseau Street Rehabilitation**" project;

**WHEREAS** four (3) contractors submitted a bid;

**ATTENDU QUE** la firme Tetra Tech QI Inc. a procédé à l'analyse des soumissions;

**WHEREAS** Tetra Tech QI Inc. recommends awarding the contract to "**2646-1871 Québec Inc. Aménagement Benoit Leblond**", being the contractor submitting the lowest compliant bid in the amount of \$311,733.55, taxes included;

**IT IS THEREFORE PROPOSED** by Councillor Alexandre Tanguay and unanimously resolved that the Council of the Town of Métis-sur-Mer award the contract to "**2646-1871 Québec Inc. Aménagement Benoit Leblond**" for the rehabilitation of rue Rousseau in the amount of \$311,733.55, taxes included. This work is eligible under the TECQ 2019-2024 program.

**4. Mandate a laboratory to analyze soils and materials for the Rousseau Street project.**

**RESOLUTION #23-07-122**  
**MANDATE A LABORATORY TO ANALYZE SOIL AND MATERIALS FOR THE ROUSSEAU STREET PROJECT**

It is proposed by Councillor Christopher Astle and unanimously resolved that the Council of the Town of Métis-sur-Mer award the contract for the soil and materials analysis concerning the

project on rue Rousseau to the firm Englobe. This work is eligible under the TECQ 2019-2024 program.

**5. Mandate a firm to supervise the work on Rousseau Street.**

**RESOLUTION #23-07-123**

**MANDATE A FIRM TO SUPERVISE WORK ON RUE ROUSSEAU**

It is motioned by Councillor Carmen Migneault and unanimously resolved that the Council of the Town of Métis-sur-Mer award the contract for the supervision of the Rousseau Street rehabilitation work to the firm Tetra Tech QI Inc. in the amount of \$40,920 plus applicable taxes, as per the offer of service dated July 3, 2023, Ref. The costs of this mandate are eligible under the TECQ 2019-2024 program.

**6. QUESTION PERIOD**

There is no question period, as no citizen attends the meeting.

**7. ADJOURNMENT OF THE MEETING**

**RESOLUTION #23-07-124**

**ADJOURNMENT OF MEETING**

There being no further business, Councillor Alexandre Tanguay moved that the meeting be adjourned at 7:07 p.m.

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Jean-Pierre Pelletier, Mayor

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Stéphane Marcheterre,  
General Manager and Clerk-Treasurer