

**TOWN OF MÉTIS-SUR-MER
PROVINCE OF QUEBEC**

**SPECIAL MEETING OF THE BOARD HELD
NOVEMBER 23, 2023**

MINUTES of the Special Meeting of the Council of the Town of Métis-sur-Mer held on Thursday, November 23, 2023, beginning at 7:30 p.m.

Present are Councillors Alexandre Tanguay, Carmen Migneault, Simon Brochu, Christopher Astle, Raynald Banville and Tracy Sim, forming a quorum under the chairmanship of Mayor Jean-Pierre Pelletier.

Also present: Isabelle Dion, Assistant General Manager and Assistant Secretary-Treasurer, and Nancy Vignola, Administrative Assistant.

1. Opening of the meeting.

OPENING OF THE MEETING RESOLUTION
#23-11-190

It is proposed by Councillor Alexandre Tanguay and unanimously resolved that the special meeting of the Council of the Town of Métis-sur-Mer be called to order at 7:30 p.m.

2. Reading and adoption of the agenda.

RESOLUTION #23-11-191
READING AND ADOPTION OF THE AGENDA.

It is proposed by Councillor Tracy Sim and unanimously resolved to adopt the following agenda for the meeting:

1. Opening
2. Reading and adoption of the agenda
3. Calendar of council meetings 2024
4. Pro-maires 2024
5. Mayor's report
6. Confirm September 2023 CPI for municipal employee salaries 2024
7. Winter maintenance of Padua's 5th row
8. Approval of the street plan for the Place des Marronniers eco-neighborhood
9. Revision of the TECQ 2019-2024
10. Adjournment

3. Calendar of council meetings 2024

RESOLUTION #23-11-192
APPROVE THE CALENDAR OF REGULAR MEETINGS OF COUNCIL 2024

CONSIDERING THAT section 319 of the Cities and Towns Act provides that the council must establish, before the beginning of each calendar year, the calendar of its regular meetings for the coming year, setting the day and time of the beginning of each;

IT IS THEREFORE PROPOSED by Councillor Carmen Migneault and unanimously resolved:

THAT the following schedule of regular council meetings for 2024, beginning at 7:30 p.m., be adopted:

JANUARY	MONDAY 7:30 p.m.	15
FEBRUARY	MONDAY 7:30 p.m.	5
MARCH	MONDAY 7:30 p.m.	4
APRIL	MONDAY 7:30 p.m.	8
MAY	MONDAY 7:30 p.m.	6
JUNE	MONDAY 7:30 p.m.	3
JULY	MONDAY 7:30 p.m.	8
AUGUST	MONDAY 7:30 p.m.	5
SEPTEMBER	MONDAY 7:30 p.m.	9
OCTOBER	MONDAY 7:30 p.m.	7
NOVEMBER	MONDAY 7:30 p.m.	4
DECEMBER	MONDAY 7:30 p.m.	2

4. Pro-maires 2024

RESOLUTION #23-11-193 **NAMING THE 2024 PRO-MAYORS**

It is proposed by Councillor Raynald Banville and unanimously resolved that the Council of the Town of Métis-sur-Mer appoint the following pro-mayors for the year 2024:

January, February, March 2024 :	Christopher Astle
April, May, June 2024:	Tracy Sim
July, August, September 2024:	AlexandreOctober,
November, December 2024:	Simon Brochu

5. Mayor's Report

RESOLUTION #23-11-194 **ADOPTION OF THE MAYOR'S ANNUAL REPORT**

It is proposed by Councillor Raynald Banville and unanimously resolved to adopt the Mayor's report for the last fiscal year.

This document is available on the city's website under Socioeconomic profile.

6. Confirm September 2023 CPI for municipal employee salaries **RESOLUTION**

#23-11-195 **CONFIRM SEPTEMBER CPI FOR QUEBEC**

It is proposed by Councillor Carmen Migneault and unanimously resolved that the Council of the Town of Métis-sur-Mer confirm the consumer price index for September 2023 at 4.8% in Quebec. This value is used to analyze employee salaries for 2024.

7. Winter maintenance of 5^e rang de

Padoue RESOLUTION #23-11-196 **WINTER MAINTENANCE OF 5^E RANG DE PADOUE**

It is proposed by Councillor Simon Brochu and unanimously resolved that the Council of the Town of Métis-sur-Mer accept to assume the winter maintenance of the 5th Rang Ouest of the municipality of Padoue for the 2023-2024 season, over a length of 1.91 km for the sum of \$10,715.00,

This cost was defined according to the September CPI in Quebec, which was 4.8% higher than last year.

8. Approval of the street plan for the Place des Marronniers eco-

neighbourhood RESOLUTION #23-11-197
PRELIMINARY APPROVAL OF THE STREET LAYOUT FOR THE PLACE DES
MARRONNIERS ECO-NEIGHBORHOOD

CONSIDERING THAT the non-profit organization Construction Métis is actively working on a proposed residential development at Place des Marronniers;

CONSIDERING THAT the progress of certain portions of the project requires preliminary approval of the street layout;

CONSIDERING THAT this plan is preliminary and will subsequently be analyzed by the appropriate authorities to ensure compliance with urban planning bylaws and any other applicable bylaws;

CONSIDERING THAT progress on this project is still conditional on positive responses from the Ministry of the Environment and all other authorities concerned;

IT IS **THEREFORE** PROPOSED by Councillor Simon Brochu and unanimously resolved:

THAT the proposed street plan be approved as presented by Mr. Philippe Mongeau, project manager for the non-profit organization Construction Métis.

9. TECQ Review 2019-2024

RESOLUTION #23-11-198
WORK SCHEDULE #5 - TECQ 2019-2024

Whereas :

- The municipality has taken note of the Guide to the Terms and Conditions for Payment of the Government Contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2024;
- To receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing, the municipality must comply with the terms and conditions of this guide that apply to it.

FOR THESE REASONS,

It is proposed by Councillor Raynald Banville and unanimously resolved that,

- The municipality undertakes to comply with the terms and conditions of the guide that apply to it;
- The Municipality undertakes to be solely responsible for and to hold harmless the Government of Canada and the Government of Québec, as well as their ministers, senior officials, employees and agents, from and against any and all claims, demands, losses, damages and costs of any kind based on injury to or death of any person, damage to or loss of property caused by any deliberate or negligent act arising directly or indirectly from investments made using financial assistance obtained under the TECQ 2019-2024 program;
- The Municipality approves the content and authorizes the sending to the Ministère des Affaires municipales et de l'Habitation of the attached work program, version no. 5, and all other documents required by the Ministère in order to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing that the Municipality is committed to achieving the minimum capital expenditure threshold imposed on it for all five years of the program;

- The municipality undertakes to inform the Ministère des Affaires municipales et de l'Habitation of any changes made to the work schedule approved by this resolution.
- The municipality hereby certifies that the attached work program, version no. 5, includes true costs and reflects the cost forecasts for eligible work.

10. ADJOURNMENT OF MEETING

RESOLUTION #23-11-199
ADJOURNMENT OF MEETING

There being no further business, Councillor Christopher Astle proposes that the meeting be adjourned at 7:50 p.m.

Jean-Pierre Pelletier, Mayor

Isabelle Dion,
Assistant General Manager and Clerk-Treasurer